



Security & Convenience Within your Reach

17412 Ventura Blvd, Encino, Ca 91316
www.mailbox-1.com

SERVICE ELECTION UPON EXPIRATION, CANCELLATION, OR TERMINATION OF MAILBOX ACCOUNT

I, _____, Box# _____,
elect the following Mail Service and agree to pay the Mail Service Fee as and all
associated costs in advance as specified below.

Mail Service & Fees:

I authorize **Mailbox 1** to accept and destroy any "Unsolicited Mail" (e.g., mail addressed to "occupant," "current resident," or similar designation; or coupons, advertising, or other promotional material) and any mail addressed to me that is delivered to **Mailbox 1** by the United States Postal Service for six (6) months; and may refuse any package addressed to me delivered by any party other than the United States Postal Service, such as a commercial carrier service.

I authorize **Mailbox 1** to forward my mail (except for Unsolicited Mail) for ____ months. I agree to pay in advance the monthly forwarding fee of \$40.00 in addition to \$5.00 per each forwarding plus costs of postage and packaging material. I authorize **Mailbox 1** to forward my mail to the following address:

Name: _____ C/O: _____

Street: _____ City: _____ State: _____ Zip: _____

- As soon as it arrives at **Mailbox 1**
- Once a week
- Twice a month
- Once a month

I authorize **Mailbox 1** to store the mail or United States Postal Service packages (except for Unsolicited Mail) for up to ____ months. I agree to pay in advance the monthly storage fee of \$40.00 for the time period in which the Center holds the mail or packages plus a service fee of \$5.00 for each time I visit **Mailbox 1** to pick up such items.

Name: _____ Signature: _____ Date: _____